

Organisation and Opportunity Images

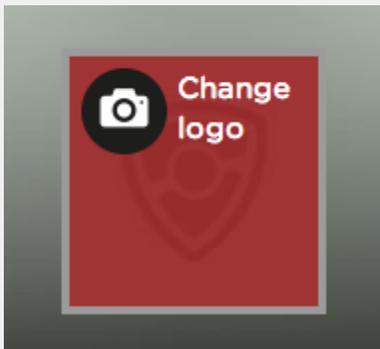
Would you like to make your Do-it.org profile exciting and engaging? The following guidance will show you how to do this.

Organisation

Your organisation has a public-facing profile page, with space to add your logo and a header image. Volunteers on the website will be more engaged with a profile which grabs their attention!

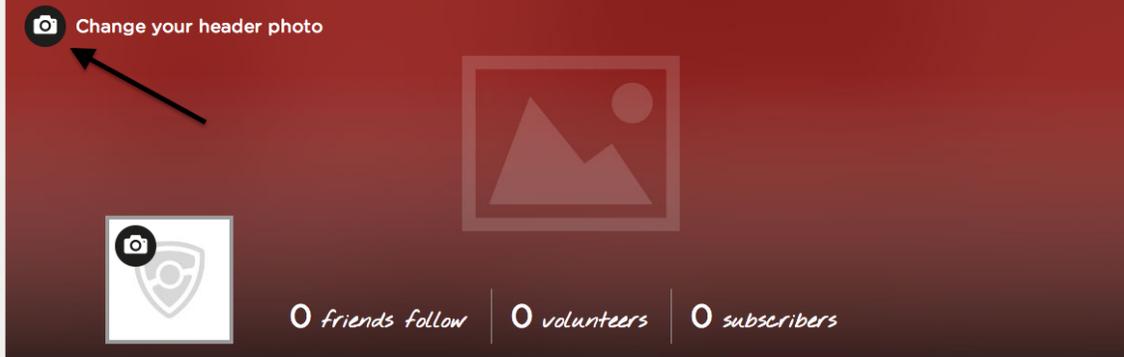
In order to add a logo and header to the organisation, go to the “**My organisations**” tab and click the name of the organisation from the Organisation column. This will display your organisation's public profile.

To upload a **logo** please click on “**Change Logo**” on the small square:



This will open a menu for you to choose a logo from your computer to upload.

To upload a **header image** for the organisation profile please click on “**Change your header photo**” on the header image:



This will open a menu for you to choose an image from your computer to upload.

Opportunity

You can also add images to opportunities, and it is known that opportunities with images are more likely to be looked at by potential volunteers than ones without.

It is not compulsory to add an image to your opportunities and many people will not be able to source appropriate pictures, but if you can it is very easy.

Once you have filled in all your opportunity details, and clicked "**Save and Publish**", it will take you to this page:

Your card

Opportunities are more eye catching with an image. However, if you don't have an image for now, you can always add one later.

Your opportunity card



Adding Images

Do-it Trust
London

14 Jan 2015 - 14 Apr 2015

Upload an image



Browse

No File Chosen

Recommended dimensions of 308x159px or 616x318px
Maximum file size of 5MB

I'm done

This shows that your opportunity will by default be displayed with your organisation logo (if it has one). But to add a new image, please click on “**Browse**” which will open a menu to allow you to select an image from your computer.

If you have already created an opportunity, and click on “**Edit**”, it will take you to this page:

Adding Images

New



In order to add a new image, please click on “**Change Image**”, which will open a menu to allow you to select an image from your computer.

What if my images look weird or unexpected?

When you upload an image to the system, we look at the dimensions and consider the size and shape of the space it will occupy on the website. We then automatically resize and crop it to fit if required.

This means that if the Logo or Header image you upload does not fit, then the automation may struggle to make it look perfect.

If you are not getting the results you want, try cropping and resizing the images to the correct dimensions *before* you upload it to the site as this will give you more control.

Recommended image size:

- Opportunity Image: 616x318 px JPEG, GIF or PNG (no larger than 1Mb)
- Organisation Logo: 500x500 px JPEG, GIF or PNG (no larger than 1Mb)
- Header Image: 1170x391 or 2340x782 px JPEG, GIF or PNG (no larger than 2Mb)

What if I can't upload or nothing happens?

If you are using a very restricted Internet connection or dial-up Internet (e.g. >56Kbps) then it is possible that you may not be able to upload your images if they are very large.

If this is the case, try reducing the size of the images or increasing their compression to reduce their file size.